**Inbound Enhancement (ASN Creation screen)**

1. Create field for update of receipt of cargo date and time

2. Create field for update of tracking number

3. Create field for update of neutralization

3. Validate whether finalization within 24 hours (excluding weekends and public holidays)

4. If failed to finalize within 24 hours, system to prompt error message and to select list of reasons for failure to comply before system allow to finalize

- List of failure reasons

* No IB
* Pending for Quality to verify item part number / quantity
* Wrong or missing documents/information
* Request to hold by Besi
* Others (Provide blank field for user to manually input reasons – with space of min 100 characters)

**Inbound KPI Reports (new report)**

Fields required

* IB received date / time
* Supplier code
* Supplier name
* ASN number
* Customer Ref (from ASN creation screen)
* External Ref (from ASN creation screen)
* ASN Type (from ASN creation screen)
* SKU
* Expected Qty
* Received Qty
* Actual Arrival Date / Time (retrieved from above request **Inbound Enhancement (ASN Creation screen)** point 1)
* 1st RF Date / Time for each line item
* Finalize Date / Time(retrieved from system data – finalized date / time)
* Actual inbound processing time (Derived from Finalized Date / Time less off Actual Arrival Date / Time – excluding weekends and public holidays)
* Target time – set default to 24 hours
* Remarks (if Actual inbound processing time less than 24 hours, set default remarks as “On Time”, else indicate remarks from above **Inbound Enhancement (ASN Creation screen)** Point 4)

**Outbound Enhancement (Order Creation screen)**

1. Create a dropdown field for Admin to update reasons for changes to the order

- List of remarks

* No call / email from OP for machine down
* Stock not available
* Request to hold by Besi
* Orders cannot be consoled
* Order dropped during lunch time
* Order dropped during weekends / public holidays
* Orders dropped after cut-off
* Others (Provide blank field for user to manually input reasons – with space of min 100 characters)

**Outbound KPI Reports (new report)**

Fields required

* Order received date / time
* Customer code
* Customer name
* Customer Ref (from order creation screen)
* Sales Order number (from order creation screen)
* Delivery Priority (from order creation screen)
* Delivery Priority Description
  + 01 = Machine Down
  + 02 = Express Orders
  + 03 = Priority customer
  + 04 = Standard
* SKU
* Order Qty
* Shipped Qty
* 1st 945 Date / Time for each order
* Ship Wave Date / Time for each order
* Actual outbound processing time (Derived from 1st 945 Date / Time less off Order received Date / Time – excluding weekends and public holidays)
* Target time – set default based on delivery priority
  + 01 = 45 mins
  + 02 = 3 hours
  + Others = 6 hours
* Remarks (if Actual outbound processing time less than target time, set default remarks as “On Time”, else indicate remarks from above **Outbound Enhancement (Order Creation screen)** Point 1)